



**FUND RAISING FINANCIAL STATEMENT**

Campus Life  
122 Johnston Hall • Baton Rouge, LA 70803  
(225) 578-5160 • (225) 578-9441 - Fax  
[campuslife@lsu.edu](mailto:campuslife@lsu.edu) • [www.lsu.edu/campuslife](http://www.lsu.edu/campuslife)

Greek Life  
137 Johnston Hall • Baton Rouge, LA 70803  
(225) 578-2171 • (225) 578-2450 - Fax  
[greeks@lsu.edu](mailto:greeks@lsu.edu) • [www.lsu.edu/greeks](http://www.lsu.edu/greeks)

**Financial Statement Guidelines**

All registered student organizations who sponsor fund raising events must complete this Financial Statement and return it to Campus Life within 10 days after the program has ended. Sororities and fraternities should submit forms to Greek Life. **If all the proceeds from the fund raising activity are not donated to charity, the student organization must pay city and state taxes.** The 5.0% City Tax and the 4.0% State Tax (9.0% total) must be submitted to by check to Debra Joseph in the Office of the Dean of Students, 116 Johnston Hall.

**Event Information**

Name of Student Organization: \_\_\_\_\_ Date of Event: \_\_\_\_\_

**I. INCOME (Project)**

- 1. Sale of Merchandise..... \$ \_\_\_\_\_
- 2. Donations..... \$ \_\_\_\_\_

**TOTAL INCOME** \$ \_\_\_\_\_

**II. TAX ON GROSS REVENUE**

- 5.0% City Sales Tax on Gross Revenue \$ \_\_\_\_\_
- 4.0% State Sales Tax on Gross Revenue \$ \_\_\_\_\_

**TOTAL TAX ASSESSED** \$( \_\_\_\_\_ )

**III. EXPENSES**

- \_\_\_\_\_ \$ \_\_\_\_\_
- \_\_\_\_\_ \$ \_\_\_\_\_
- \_\_\_\_\_ \$ \_\_\_\_\_
- \_\_\_\_\_ \$ \_\_\_\_\_
- \_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL EXPENSES** \$( \_\_\_\_\_ )

**PROFIT (OR DEFECIT):** \$ \_\_\_\_\_

**\*Note:** Will profits be donated to a charitable organization? (please check one) \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, attach a receipt from the charitable organization to your financial statement and submit to Debra Joseph, Office of the Dean of Students, 116 Johnston Hall. If no, make check for taxes payable to "LSU" and submit to Debra Joseph.

\_\_\_\_\_  
President Date Faculty Advisor Date