



FUND RAISING APPROVAL FORM

Campus Life
122 Johnston Hall • Baton Rouge, LA 70803
(225) 578-5160 • (225) 578-9441 - Fax
campuslife@lsu.edu • www.lsu.edu/campuslife

Greek Life
137 Johnston Hall • Baton Rouge, LA 70803
(225) 578-2171 • (225) 578-2450 - Fax
greeks@lsu.edu • www.lsu.edu/greeks

Fund Raising Guidelines

All registered student organizations wishing to sponsor a fund raising event must have approval from their president, faculty/staff advisor, and the Office of the Dean of Students. Student organizations that wish to receive monetary donations or products from corporate sponsors will need additional approval from the Office of Finance and Administrative Services. No alcoholic beverages may be served, possessed, or consumed at any fund raising activity. Additional fund raising guidelines are listed in the on the Campus Life website.

Event Information

Name of Student Organization: _____

Name of Event: _____ Date: _____ Location: _____

Type of Event: Blood Drive Clothing /Food/Other Drive (describe): _____

Item Sale (describe): _____

Recreational Event Other (please describe): _____

Estimated Budget: _____ Ticket Sale/Admission/Registration Fee (please specify): _____

How will the profits be used? Donated to a philanthropy Organization expenses Other: _____

Describe how sponsors will be recognized: _____

**A list of all proposed corporate/non-profit sponsors must be emailed to trademark@lsu.edu for approval. When selling or distributing items with use of the LSU name, logo or other indicia, prior approval must be obtained from the Office of the Vice Chancellor for Finance and Administrative Services by emailing the design to trademark@lsu.edu.*

Contact Information

Representative's Name: _____ Representative's Cell Phone: _____

Representative's PAWS Email: _____@lsu.edu President's Signature: _____

Advisor's Name: _____ Advisor's PAWS Email: _____@lsu.edu

Form Submission & Approval

At least 3 days prior to the event, return completed forms to Campus Life in 122 Johnston Hall, Baton Rouge, LA 70803. Greek organizations should return forms to Greek Life in 137 Johnston Hall. Information provided on this form may require additional approvals from University departments. For more information, see approval deadlines above.

Date Form Received: _____ Received By: _____

ODOS Staff

Date Form Approved: _____ Approved By: _____

FAS Staff